



Colorado Springs ♦ El Paso County ♦ Manitou Springs ♦ Green Mountain Falls ♦ Ramah

PPRTA Board Meeting Minutes

Wednesday, December 8, 2010 – 1:30 p.m.

Pikes Peak Area Council of Governments Main Conference Room

MEMBERS PRESENT

City of Colorado Springs

Vice Mayor Larry Small, Vice Chair
Mayor Lionel Rivera
Councilmember Jan Martin

El Paso County

Commissioner Wayne Williams
Commissioner Dennis Hisey
Commissioner Sallie Clark, Chair

City of Manitou Springs

Mayor Marc Snyder

Town of Green Mountain Falls

Mayor Tyler Stevens

Town of Ramah

Mayor Pro Tem Keith McCafferty

MEMBERS ABSENT

None

OTHERS PRESENT

Staff of Member Governments and Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, PPRTA Board Secretary
Mr. Rick Sonnenburg, Programs/Contract Manager
Ms. Beverly Majewski, Financial Manager
Mr. Ed Icenogle, PPRTA Counsel
Ms. Jacquelyn Puett, Recording Secretary

1. Call to Order/Establish a Quorum

City of Colorado Springs Director Small chaired the meeting in the absence of El Paso County Director Clark (who arrived late at the meeting). A quorum was established and the meeting was called to order at 1:30 p.m.

2. Approval of the Agenda

El Paso County Director Williams made a motion, seconded by City of Manitou Springs Director Snyder, to approve the agenda as presented. The motion passed unanimously.

3. Resolutions of Appreciation for El Paso County Directors Wayne Williams and Jim Bensberg

City of Colorado Springs Director Small read aloud the Resolution of Appreciation for El Paso County Director Williams.

City of Colorado Springs Director Rivera made a motion approving the Resolution of Appreciation for El Paso County Director Williams. El Paso County Director Hisey seconded the motion. The motion passed unanimously.

Directors offered words in appreciation of the Directors' respected service in El Paso County and the Pikes Peak region.

El Paso County Director Williams reminisced about the creation of the Pikes Peak Rural Transportation Authority and all of the cooperation that it took to successfully establish the PPRTA. He expressed appreciation for the opportunity to be a part of it and for those individuals who made it happen.

El Paso County Director Williams made a motion, seconded by Town of Green Mountain Falls Director Stevens, approving the Resolution of Appreciation for Director Bensberg. The motion passed unanimously.

4. Public Comment Period for Items Not on the Agenda

There were none.

5. Approval of the November 10, 2010, Regular Meeting Minutes

El Paso County Director Williams made a motion, seconded by Town of Green Mountain Falls Director Stevens, to approve the November 10, 2010, meeting minutes. The motion passed unanimously.

6. Citizen Advisory Committee Monthly Report

Mr. Tom Harold, Chair of the Pikes Peak RTA Community Advisory Committee, presented highlights from December's CAC meeting. Mr. Harold emphasized the Committee's request to promptly begin the process of crafting a public outreach movement in order to possibly gain renewal of the PPRTA capital program via voter approval.

El Paso County Director Williams considers it advantageous to place the issue on the ballot in the year 2012. He stated the process should begin now. The Board elected to have the Chair advise the member governments to start identifying capital projects and what they might expect in preliminary budgets and target a 2012 ballot question. City of Colorado Springs Director Small requested the Board Secretary prepare a letter for the Board Chair to sign. It was suggested the communication be delivered to all entities within the metropolitan planning organization, both members of the PPRTA and those not currently members.

7. Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, presented the financial reports. The PPRTA did not receive October's Sales and Use Tax, but Ms. Majewski gave an overview of the approximately \$5.7 million in September Sales and Use Tax receipts, which was \$243,000 or 4.5% over the amended monthly budget. Year-to-date actual figures compared to budget were \$2,584,000 above budget and 6.03% above last year's actual revenue.

8. FY 2011 Budget Public Hearing and Approval of Budget

City of Colorado Springs Director Small opened the public hearing for the FY 2011 Budget and inquired if anyone in the audience wanted to comment.

Mr. Craig Blewitt, Interim Manager, Mountain Metropolitan Transit, Transit Services Division, City of Colorado Springs, stated the City of Colorado Springs made a decision to add \$15,000 from the City's general fund to the specialized transit services budget to help fund Community Intersections' unfunded need.

There were no other comments. City of Colorado Springs Director Small closed the public hearing.

Town of Green Mountain Falls Director Stevens made a motion, seconded by El Paso County Director Williams, to officially approve and adopt the FY 2011 Budget.

City of Colorado Springs Director Small moved to approve the following amendment to the motion: To transfer \$100,000 from Metro Transit's PPRTA reserve to be allocated to three specialized transit service providers (Fountain Valley Senior Services, Silver Key, and Pikes Peak Amblicab) to satisfy unmet service needs. City of Manitou Springs Director Snyder seconded the Vice Mayor's motion.

The Directors discussed the required repayment of the advanced reserve funds. City of Colorado Springs Director Small stated the region has seen an increase in revenue, above what was forecast for the year, and the funds to repay the reserve advancement will likely come from excess revenue. The allocation of the advanced funds will be determined by the Board after input from the CCOST and the PPRTA CAC.

City of Colorado Springs Director Martin believes the long-term solution for the community is a consolidated specialized transportation agency. She asked if the \$100,000 could be used for this purpose.

Mr. Donald Feigel, Community Advisory Committee member, stated not only are the four specialized transit service providers working proactively to further the creation of the consolidated agency, they have recently stepped up their efforts.

Ms. Lynn Hopeman, Pikes Peak Amblicab, outlined funding options for the additional \$100,000. If the PPRTA commits to providing the funds, the money would likely be most appreciated in the services sector, in order to avoid turning away rides. If the PPRTA gives permission, the funds could be applied to software needs, maintenance, etc. A FASTER grant application (for software) has been submitted as well as a letter of intent for CMAQ funds because a consolidated effort makes a good match for CMAQ eligibility.

Mr. Steve Carmichael, Silver Key Senior Services, echoed the other service providers' comments. Silver Key turns away 25-30 rides per day. They have made available their software to be used for the consolidated effort. The FASTER grant could provide about \$500,000 to support the consolidated agency. The \$100,000 would be appropriate to serve more immediate needs, such as rides.

City of Colorado Springs Director Small called for the vote on the amended motion. The motion passed by unanimous vote.

9. 2010 Capital, Maintenance, and Public Transportation Contracts

A. City of Colorado Springs

Mr. Robin Kidder, Acting City Engineer, requested approval of the following two contracts:

- 1) Multiple Vendors, Capital and Maintenance (City/PPRTA Annual Contracts for a variety of disciplines):
\$NA
- 2) Nolte Associates, Capital (PPRTA Capital Project Management and Construction Inspection):
\$1,925,236.00

El Paso County Director Williams made a motion, seconded by Town of Ramah Director McCafferty, to approve the two contracts. The motion passed unanimously.

B. El Paso County Capital Projects Request for Line Item Transfer

Mr. André Brackin, El Paso County Engineer, requested a line item transfer of \$200,000 from the Hodgen Road Project to the South Academy (SMAS) Project in 2010. The transfer does not represent an increase to the overall South Academy project, but rather is necessary to cover additional work performed by a contractor.

El Paso County Director Williams confirmed the \$200,000 will be returned to the Hodgen project during the next budget update cycle.

El Paso County Director Williams made a motion, seconded by City of Colorado Springs Director Martin, to approve the line item transfer. The motion passed unanimously.

C. El Paso County

Mr. André Brackin, El Paso County Engineer, requested approval of the following six contracts:

- 1) Jacobs Engineering, Capital (South Academy): \$67,855.28
- 2) Lawrence Construction Company, Capital (South Academy): \$215,916.00
- 3) Matrix Design Group, Inc., Capital (Marksheffel Road, North): \$39,958.00
- 4) URS Corporation, Capital (Meridian Road, North): \$37,496.00
- 5) Mountain View Electric Association, Inc., Capital (Meridian, North – Utility Relocation): \$359,283.00
- 6) Mountain View Electric Association, Inc., Capital (Stapleton Road, West – Utility Relocation):
\$66,574.00

El Paso County Director Williams made a motion, seconded by El Paso County Director Hisey, to approve the six contracts. The motion passed unanimously.

10. Administrative Actions and Reports

A. PPRTA Attorney's Hourly Rates for 2011

El Paso County Director Wayne Williams made a motion, seconded by Town of Ramah Director Keith McCafferty, to approve the PPRTA Attorney's Hourly Rates for 2011. The motion passed unanimously.

City of Colorado Springs Director Small expressed appreciation to Mr. Ed Icenogle for his firm's excellent service and his stationary rates for the last few years.

B. Board Appointments and Administrative Actions

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, offered the Directors a reminder to seek reappointments from respective member governments by the January 2011 Board meeting. In addition, at the January Board meeting, new officers for 2011 will need to be selected.

Mr. Sonnenburg presented the Town of Ramah's reappointment of Mr. Dennis Carpenter to the CAC and the Town of Green Mountain Falls' appointment of Mr. Robert McArthur to the CAC.

Town of Green Mountain Falls Director Stevens made a motion, seconded by El Paso County Director Williams, to ratify the above CAC appointments.

11. Other Reports

A. Quarterly Reports from Member Governments

This was an information item.

B. City of Colorado Springs Monthly Change Order and Property Acquisition Report

This was an information item.

C. El Paso County Monthly Change Order and Property Acquisition Report

This was an information item.

D. City of Colorado Springs Transit Services Monthly Update

Mr. Craig Blewitt, Interim Manager, Mountain Metropolitan Transit, provided the monthly report and an update on the progress of the Future of Regional Transit Study. Mr. Blewitt invited Directors and the public to attend the upcoming Future of Regional Transit meeting and an "I-Town Hall" conference call meeting to be held on December 8, 2010, from 7-8 p.m. Over 40,000 random phone calls will go out to the general public during the meeting and participants will be asked to stay on the phone for the duration of the meeting.

12. PPRTA Member Announcements

El Paso County Director Hisey announced the completion and ribbon cutting ceremony for the final phase of the South Academy Boulevard project.

El Paso County Director Clark arrived at the meeting at 2:39 p.m.

13. Adjournment

City of Colorado Springs Director Small adjourned the meeting at 2:41 p.m.

