



Colorado Springs

El Paso County

Manitou Springs

Green Mountain Falls

**CITIZEN ADVISORY COMMITTEE
REGULAR MEETING MINUTES
Wednesday, March 7, 2007 - 1:30 p.m.
PPACG Main Conference Room
15 S. 7th Street, Colorado Springs**

MEMBERS PRESENT

Citizen-At-Large

Mr. Tom Harold, Chair

Ms. Jan Doran, 1st Vice Chair

Mr. Victor Andrews

Ms. Bev Johnson

Citizen-At-Large Alternates

Mr. Justin McDonald, 2nd Vice Chair

Dr. Kailash Jaitly

Rev. Albert Loma

Ms. Kit Roupé

Colorado Springs CTAB

Ms. Jane Dillon

Mr. Joe Vaccaro

Mr. Brian Risley

Green Mountain Falls

Mr. Stern Feinberg, Jr.

Manitou Springs

Mr. Ray Ferguson

Mr. Chris Verlo

MEMBERS ABSENT

Citizen-At Large

Mr. Jack Blackwell

El Paso County HAC

Mr. David Sealander

Mr. Brian Wess

Mr. Tom Rogers

Green Mountain Falls

Ms. Beth Kosley

OTHERS PRESENT

Staff of Member Governments and PPACG
Citizens

PIKES PEAK RTA STAFF PRESENT

Mr. Rob MacDonald, Pikes Peak RTA Board Secretary
Ms. Barb Louricas, PPACG Recording Secretary
Ms. Beverly Majewski, Financial Manager
Mr. Rick Sonnenburg, Program/Contracts Manager

1. CALL TO ORDER

Mr. Tom Harold established a quorum and called the meeting to order at 1:30 p.m.

2. APPROVAL OF THE AGENDA

Ms. Bev Johnson made a motion to approve the agenda. Ms. Kit Roupé seconded the motion. The motion passed by unanimous vote.

Introductions were made.

3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA

Mr. Steve Mulliken, Immediate Past Board Chair of Silver Key, withdrew the request of Silver Key for more funding for 2007.

Ms. Jane Dillon arrived at 1:35 p.m.

Mr. Ray Ferguson arrived at 1:40 p.m.

Mr. Kelly Finnegan, Chief Financial Officer for Silver Key, handed out a *Schedule of Transportation Revenue & Expenses Report* dated March 7, 2007. Mr. Finnegan said that reserves were used to cover net operating losses in the past.

Ms. Jane Dillon has a concern over maintenance of effort spending by Silver Key because the Silver Key budget has been reduced from 2004 levels, the base year budget, in both 2005 and 2006.

Mr. Rick Sonnenburg, Pikes Peak RTA Program/Contracts Manager, read from the Establishing IGA approved in 2004, p. 2 "...It is the intent of the parties that funding from the Pikes Peak RTA will not be used to substitute for or reduce Colorado Springs funding to the existing Transit system or reduce any party's funding for maintenance activities...".

Mr. Tom Harold requested an interpretation by legal counsel at a future meeting.

Mr. Gary Rusnak, representing the Gleneagle North Homeowners Association, addressed concerns about the lack of funding for a sound wall in the County's Baptist Road Improvement Capital project. Mr. Rusnak said that the sound wall is a requirement of the project, and there may be elements of projects that are essential that are being cut because of lack of funding.

Mr. Andrew Brackin, El Paso County Department of Transportation, indicated the bid was for \$150,000 for an 8-foot by 1,400 linear foot sound wall. He said the El Paso County Board of County Commissioners discussed if a sound wall was necessary on a road widening project. Mr. Brackin said that El Paso County staff discussed the funding for the sound wall with the Homeowners Association so that it could be built to the Association's standards.

Ms. Jane Dillon said that CTAB member Mr. Dan Cleveland indicated that the capital project for Green Mountain Falls is not being constructed to the specifications of the Pikes Peak RTA ballot initiative. Ms. Dillon requested that Green Mountain Falls give an overview of the project at the next meeting.

Mr. Stern Feinberg, Jr. indicated the project is in an early design stage and he will monitor the progress.

There were no other public comments.

4. APPROVAL OF MINUTES FROM FEBRUARY 7, 2007 REGULAR MEETING

Ms. Bev Johnson requested that the minutes be changed on the top of page 5 to reflect that her name and Mr. Joe Vaccaro's name be added to the 2-035 Regional Transportation Plan's Public Participation Working Group.

Mr. Justin McDonald made a motion to approve the minutes with the noted changes. Ms. Jan Doran seconded the motion. The motion passed by unanimous vote.

5. 2007 CAPITAL, MAINTENANCE, PUBLIC TRANSPORTATION, AND ADMINISTRATION CONTRACTS

City of Colorado Springs

Mr. Ron Mitchell, Colorado Springs Public Works Director, requested one contract be approved.

1. Concrete Express, Inc., Maintenance (Concrete Work on Residential Arterial Streets), \$467,685

Ms. Jan Doran made a motion to approve one contract for the City of Colorado Springs. Mr. Vic Andrews seconded the motion. The motion passed by unanimous vote.

El Paso County

Mr. Andre Brackin, El Paso County Department of Transportation, requested one contract be approved.

1. Pioneer Sand Company/Aquila, Capital (Baptist/Hodgen Road), \$227,272.15

Ms. Jan Doran made a motion to approve one contract for El Paso County. Ms. Bev Johnson seconded the motion. The motion passed by unanimous vote.

6. OTHER REPORTS

Financial Reports

Ms. Beverly Majewski, Pikes Peak RTA Financial Manager, reported that December revenue was \$7,518,229, \$63,238 under budget. The year-to-date total revenue was \$558,268 over budget, which is 1% over the amended budget and 11% over the 2005 budget.

Report of Recent Board Actions

Mr. Rick Sonnenburg gave an update on House Bill 07-1190. This is a bill that changes the wording in the RTA law to match the wording in the RTD law regarding the DOR formula for administrative fees and will cut the fee in half. The bill passed the Finance Committee on February 21, by a unanimous vote and is being sent to the Appropriations Committee.

City of Colorado Springs Update on Cimarron Street Bridge Over Conejos Street

Mr. Cam McNair, Colorado Springs City Engineer, provided an update on the Cimarron Street Bridge. The north side of the bridge is being used. Daily inspections of the bridge are being done. The demolition of the south side of the bridge has not been scheduled.

Mr. Cam McNair said no agreement was reached with Rockrimmon Constructors for construction. CH2M Hill will complete the design of the bridge. Mr. McNair said the CH2M Hill contract will be taken to the Pikes Peak RTA Board next week.

City of Colorado Springs 2007 Transit Service Expansion/Improvements

Ms. Corinne Donahue, Colorado Springs Transit Services, introduced Ms. Amy MacDonald and Ms. Kelly Fausnacht. Ms. Donahue explained change occurring to the Transit Services in April, June, August, and November.

Ms. Donahue reported that new service will begin in April for North of Research Parkway, FREX route changes will occur in April, route expansion at Peterson Air Force Base will occur in June, route expansion for Schriever Air Force Base will occur in June, FREX service expansion will occur in August, and expanded general service will occur in November.

City of Colorado Springs Monthly Change Order Report

There were no questions.

Quarterly Reports from Member Governments

There were no questions.

Staff Field Review Report

There were no questions.

7. BUDGET WORKSHOP

Ms. Beverly Majewski indicated that the Pikes Peak RTA has excess sales and use tax revenue for 2006 of \$519,123 and \$1,138,838 of interest earnings over budget. The audit is in May. There will be a second budget workshop in June, and the public hearing in July to amend the budget.

Ms. Beverly Majewski inquired about the options for use of excess revenues. Possible uses discussed were:

- Use the additional revenue from 2006 for projects in 2007
- Wait to use the revenue trends for the first few months of 2007 to determine if there will be a shortfall
- Determine the allocation of 2006 excess revenue
- Allocation of administrative budget savings

Mr. Ron Mitchell discussed how the City of Colorado Springs would like to use the additional funding. Mr. Mitchell recommended the funding be based on apportionment of both the \$1.7 million available and the \$224,000 fare box revenue would fund City capital projects in the amount of \$601,000, fund maintenance projects in the amount of \$437,000, and fund Transit Services in the amount of \$390,000.

Mr. Ron Mitchell suggested that the capital funding would benefit the Milton Proby Parkway. Mr. Mitchell proposed that \$337,000 of excess revenues for maintenance be used to fund curb/gutter/sidewalk/ADA ramps and \$100,000 be used to fund roadway safety. Mr. Mitchell proposed that the Silver Key funding of \$125,000, which is no longer needed, fund Transit capital needs for bus purchases and facility improvements, replace Paratransit buses and upgrade Transfer Stations. Mr. Mitchell proposed that \$6,000 be provided to Amblicab for fuel. Mr. Mitchell recommended \$10,000 for membership fees to the Rocky Mountain Rail Association.

9. COMMUNICATIONS

Mr. Justin McDonald invited members to a meeting of the Public Outreach Subcommittee on next Tuesday at 6:00 p.m. at the City Administration Building downstairs conference room. Mr. McDonald asked the CAC to consider the following items for discussion at the next meeting:

1. Ensure Pikes Peak RTA logo is on all projects
2. Discuss communication expenses from Administrative budget
3. Discuss software for web design for the Pikes Peak RTA website

10. ADJOURNMENT

Mr. Harold adjourned the meeting at 3:30 p.m.